

PERSONNEL BOARD

October 21, 2004

MEETING

Meeting was held Thursday, October 21, 2004, City Council Chambers, County-City Building, Lincoln, Nebraska.

Members present: Sarah Jones, Pat Borer, Ed Wimes, Holly Burns. Member absent: Maggie Stine. Personnel Department resource staff attending: Karen Eurich.

The meeting was opened at 1:30 p.m. by Chair Sarah Jones.

Agenda Item 1 was the request to create the classifications 2031 Utilities Security Manager (M02) and 5503 Visitor Services Coordinator (C14). John Cripe of the Personnel Department explained the requests. Class 2031 was being created for the Public Works & Utilities Department in the Water and Wastewater Divisions. This classification will provide the security needs for these two areas. Requirements will include a law enforcement background, and experience in the utilities area. This position will also coordinate with eight surrounding counties for the same security needs. Class 5503 is being created for the Parks and Recreation Department for the nature center and is a new budgeted position for visitor services. Following discussion, it was moved by Sarah Jones and seconded by Ed Wimes to approve the classes as presented. Voting yes: Sarah Jones, Pat Borer, Ed Wimes. Absent for vote: Holly Burns.

Agenda Item 2 was the request to change the title of the classifications 5122 Assistant Superintendent of Equipment Management to Assistant Superintendent of Fleet Services and class 5123 Superintendent of Equipment Management to Superintendent of Fleet Services. John Cripe of the Personnel Department explained these title change requests were due to matches with other cities within the City of Lincoln's array. Following discussion, it was moved by Pat Borer and seconded by Ed Wimes to approve the title changes as presented. Voting yes: Sarah Jones, Pat Borer, Ed Wimes. Absent for vote: Holly Burns.

Agenda Item 3 was the request to delete the classifications 3657 Physician Assistant, 3660 Nurse Practitioner, and 5327 Meter Reader III. John Cripe of the Personnel Department explained this request to the Board and asked that the deletion of classes 3657 and 3660 be withdrawn from the agenda as requested by the Health Department. Class 5327 is a vacant position within the Public Works & Utilities Water Department and is no longer needed. Following discussion, it was moved by Sarah Jones and seconded by Ed Wimes to approve the deletion of class 5327 and the withdrawal of classes 3657 and 3660 from the agenda. Voting yes: Sarah Jones, Pat Borer, Ed Wimes. Absent for vote: Holly Burns.

Agenda Item 4 was the discussion of attorney's opinions regarding the Board's authority concerning pre-hearing discovery and depositions. Don Taute of the Personnel Department gave background information to the Board regarding this agenda item, which originally appeared on the March 18, 2004 Personnel Board Agenda. At the March meeting, the Board requested Gary Young, attorney for NAGE bargaining union, and Connor Reuter of the City Attorney's Office each prepare written opinions regarding the question put before the Board. As a result, the Board had been given written material prior to today's meeting. Gary Young provided additional information to the Board that was not included in the packet and reasons to consider allowing subpoenas of witnesses for

PERSONNEL BOARD

October 21, 2004

MEETING

Page 2

depositions prior to the Personnel Board hearings. Connor Reuter of the City Attorney's Office also addressed the Board and referenced the authority granted to the Board by the City Charter as provided in her written legal opinion. Don Taute of the Personnel Department also addressed the Board with his opinion as the Personnel Director and the person responsible for the protection of the documents being requested from the Personnel Department. Following discussion, Chair Sarah Jones directed Don Taute, Connor Reuter and Gary Young to meet and work on procedures regarding the sharing of pre-hearing information and, if necessary, provide information to the Board after their meeting.

Agenda Item 5 was the election of Chair. It was moved by Ed Wimes and seconded by Sarah Jones to elect Maggie Stine as Chair for the next year. Motion unanimously carried by roll call vote.

Agenda Item 6 was the election of Vice-Chair. It was moved by Sarah Jones and seconded by Pat Borer to elect Ed Wimes as Vice-Chair for the next year. Voting yes: Holly Burns, Sarah Jones, Pat Borer. Abstaining: Ed Wimes.

Agenda Item 7 was miscellaneous discussion. Don Taute of the Personnel Department addressed the Board in regards to the approval of the minutes for the May 20, 2004, June 17, 2004, and July 15, 2004, Board meetings. At this time he informed the Board that formal approval of these minutes was not possible due to the lack of a quorum of the Board members in attendance at these meetings. Due to the fact that Kathy Tabor and Scott Frogge are no longer members of the Board, there is no way to legally approve these minutes. Don Taute asked the Board for a motion to approve the minutes as they stand without official approval of each. It was moved by Ed Wimes and seconded by Pat Borer to approve the minutes of the May 20, June 17, and July 15, 2004, Board meetings for record keeping purposes only. Motion unanimously carried by roll call vote.

There being no further business, the meeting adjourned at 3:30 p.m.

The next scheduled meeting is tentatively set for Thursday, November 18, 2004.

Karen Eurich
Personnel Operations Specialist

PC: Mayor Seng
Connor Reuter
Joan Ross, City Clerk
Mark Munger, IAFF
Gary Meier, LCEA
Gary Young
Jeff Stump, NAGE

Jane Burke
Les Helms, ATU
Ed Sheridan, LPU
Dalton Tietjen
Bruce Dart
Allan Abbott
Lynn Johnson